



## Well-Ahead Louisiana Primary Care Office

### Louisiana Conrad 30/J-1 Visa Waiver Program

#### Application Packet Checklist

Physician's Name:

US DOS Case #:

#### Attached to top of application packet

- ☐ i. Completed **Site Information Form**
- ☐ ii. Completed **Application Packet Checklist**

#### Louisiana Conrad 30/J-1 Visa Waiver Program Support Request Application Packet:

- ☐ 1. Form DS-3035 and Third Party Bar Code Page
- ☐ 2. Cover letter (letter of support from state of Louisiana)—NOT provided by applicant
- ☐ 3. Copy of dated, signed employment contract
- ☐ 4. Documentation of ☐ HPSA designation ☐ FLEX (Non-HPSA) status (check which is provided)  
If FLEX, you must include the **FLEX (Non-HPSA) Support Request Form**
- ☐ 5. Letter of need from practice site
- ☐ 6. Signed **Physician Statement**
- ☐ 7. Curriculum Vitae

#### Appendix to Louisiana Conrad 30/J-1 Visa Waiver Program Support Request Application Packet:

- ☐ A. Qualifications—see all items/documents listed in the Application Packet Directions document
- ☐ B. Notarized **Physician Attestation**
- ☐ C. IAP-66/DS-2019 forms for each year in J-1 Visa status
- ☐ D. Form G-28 or letterhead from law firm, if applicable
- ☐ E. I-94 Entry and Departure Cards and/or Passport documentation
- ☐ F. Three (3) letters of professional recommendation—NO FORM LETTERS
- ☐ G. Original signed copy of **Criteria for Support by the State of Louisiana**
- ☐ H. Evidence of employer's regional and national recruitment efforts
- ☐ I. Three (3) letters of support from the community—NO FORM LETTERS
- ☐ J. **Specialty Dire Need Criteria Form** required for specialists
- ☐ K. Copy of Verification of Employer's Valid Medicaid ID Number
- ☐ L. Prevailing Wage Information
- ☐ M. Documentation of Sliding Fee Scale/Indigent Care Policy (submit policy & posted policy photo)
- ☐ N. Explanation for Out of Status, if applicable
- ☐ O. "No Objection" Statement, if applicable

\_\_\_\_\_  
Physician's Name (Please Print)

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_  
Date