



Active Shooter Event Update #4

Law enforcement personnel arrive outside of your office door and direct you to evacuate the building. Upon evacuation, your employees are concerned by news reporters asking about the experience. Some employees do not have their car or house keys and are concerned about getting home.

1. How will you account for your patients? Your employees?
2. How do you prepare your employees for the disturbing scenes they may encounter as they evacuate?
3. Who is responsible for communicating with law enforcement?
4. Who is responsible for communicating with news media? What information will you give them? Can you control who else the media approaches? If not, what can you do?
5. How will your employees get home?
6. Will you request access back into the building? Who would go in?



Active Shooter Event Update #5

The shooter has been apprehended by law enforcement. There has been one death (an employee) and several injured. The building is designated a crime scene and is closed for a week.

1. Who initiates business continuity plans?

2. What else needs to be considered?

3. How is information disseminated to employees? To patients?

